

# Iraq Security & Defense Summit



EXCELLENT BUSINESS OPPORTUNITY



# ISDS 2008

SILVER SPONSOR :



EXHIBITORS :



## MERCHANDISE SPONSORSHIP OPPORTUNITIES

### MERCHANDISE SPONSORSHIP OPPORTUNITIES

## ISDS 2008

Name Badge Lanyards  
\$7,500

To make a positive impression early on, sponsor the Name Badge Lanyards, which will be given to all attendees with their conference badge at the registration desk. Your company logo will be featured prominently on this item, which attendees will wear each day of the conference.

Executive Portfolios  
\$9,500

The Executive Portfolio Sponsorship is an excellent way to put your company name in front of all conference attendees. These attractive black leatherette portfolios house writing tablets, corporate-sponsored pens, and important information. Your sponsorship also provides you with an opportunity to distribute your company or product literature to every attendee. Simply provide us with your promotional or corporate information page, and we will insert it into your portfolios for distribution.

Name Badge Inserts  
\$5,000 Exclusive

All attendees at this event will recognize your company name with the Name Badge Insert. This insert stands up above the badge, reminding every attendee of your new product offering. The Name Badge Inserts are a sure-fire way to grab the attention of participants looking for the best new products and services.

Conference Workbook  
and Proceedings  
On CD Rom  
\$7,500 Exclusive

With this premier sponsorship, your company will have year-round exposure with your logo prominently featured on the CD-ROM proceedings. Additionally, your logo will appear on the table-of-contents page contained within the CD-ROM. Attendees will refer to the proceedings time and again following the conference.

Corporate Pens  
\$9,500 Exclusive

Place your company's name and logo directly into the hands of all attendees. The Executive Portfolios distributed at the conference have a slot reserved for a company-sponsored writing instrument. This exclusive opportunity is available to only one organization, so don't miss your chance to make your mark!

Official  
Conference  
Briefcases  
\$9,500

Gain maximum visibility through sponsorship of the Official Conference Briefcase. All registered attendees will receive a professional briefcase that will be used to collect exhibition-floor and conference materials. Your company name and logo will be prominently displayed on the briefcases for all attendees to see. Your key customers will use these high-quality, multipurpose briefcases long after the event. Sponsorship of the Official Conference Briefcase also provides you with an opportunity to participate in the Briefcase Insertion Program, through which we will distribute your company's product literature to every attendee. Simply provide us with your corporate/product literature, and we will insert it into your sponsored briefcases for distribution. +logo placement on each bag, +one totebag insert of a letter flyer.

ISDS Souvenir Mug  
\$2,000

Become part of attendee's daily routine by sponsoring a 2008 Summit take-home souvenir coffee mug. We plan to produce 700 mugs, one per Summit participant. Minimum sponsorship required for your logo to be placed on each mug is \$2,000 Exclusive sponsorship (only your organization's logo will appear on the mugs) is available for \$9,000 and includes two meeting registrations and a 1/4 page ad in the Conference program. Only five logos will fit on each mug, so be sure to sign up for this opportunity soon!

Conference  
Briefcase Insertion  
\$2,850

Five organizations will have the opportunity to participate in the Briefcase Insertion Program. This exciting target-marketing opportunity allows exhibitors to distribute promotional literature to the conference participants



# ISDS ★ 2008

**PRESIDENTIAL SPONSOR EXHIBITOR PACKAGE** \$29,995

You will have the privilege of **chairing** the conference on the **day of your choice**

You will have the opportunity to **present a corporate case study** be allocated a **20 minute** presentation in the main conference program, or you may **moderate a panel** of your choice.

You will be allocated **two (2) premium demonstration tables** where you may set up an exhibit for the entire length of the conference. This space will enable you to **centralize your networking and demonstrate your products and services** to the conference delegates.

You will receive **six (6) complimentary passes** to the conference.

You will co-host the **Cocktail Reception** at the end of day one.

**Four (4) personnel** from your organization may attend the Cocktail Party (**extra to your ticketed delegates and speakers**). This allows for **strong corporate presence** at your event to ensure adequate saturation and networking.

Your **corporate logo** will be on all of the following: **Conference Pens, Conference Pads and Conference Handbags**

Your **corporate logo** will be highlighted in the prime position on the **conference e marketing material** campaign directed approximately **40-50,000 named senior executives** form a defined target audience within this market.

Your **corporate logo** will also be highlighted in the prime position on the conference facsimile brochure. Our dedicated sales teams will directly contact around **8-10,000 parties in all relevant sectors of the market** sending facsimile brochure to all **senior executives**.

Your **corporate logo** will be highlighted on the conference **website**, and a **hyperlink** to your company site will be created. In the average, we have more than 2,000 visitors a day.

Your **sponsorship** will be acknowledged in the folder. Your logo, company profile and website will appear on a separate sponsor acknowledgement page restricted to your company.

You may also insert a **company profile** into the conference documentation highlighting the products & services offered by your organization as well as contact details of your key people. (Maximum of **four (4) A4 pages** – inserts to be provided by you.)

Your **company banners (six banners)** strategically displayed in the main conference auditorium, giving you a constant profile for the two days (Banners to be provided by you.)

You will receive a copy of the **confidential delegate list** with full contact details to assist your company in new business generation.

You will **co-host** the **Lunch** and the **Official Cocktail Reception** on the 1st day of the Conference.

You have the **opportunity to host** any of the following: **Conference Refreshment Break or Conference Breakfast**

**IRIDIUM SPONSOR EXHIBITOR PACKAGE** \$19,995

You will have the opportunity to **present a corporate case study** and you will be allocated a **10 minute presentation** in the main conference program, or you may **moderate a panel** of your choice.

You will be allocated **two (2) premium demonstration tables** where you may set up an exhibit for the entire length of the conference. This space will enable you to **centralize your networking and demonstrate your products and services** to the conference delegates.

You will receive **five (5) complimentary passes** to the conference.

**Three (3) personnel** from your organization may attend the Cocktail party (extra to your ticketed delegates and speakers). This allows for **strong corporate presence** at your event to ensure adequate saturation and networking.

Your **corporate logo** will be on all of the following: **Conference Pens, Conference Pads and Conference Handbags**

Your **corporate logo** will be highlighted in the prime position on the conference e marketing material which is used in our extensive marketing campaign directed approximately **40- 50,000 named senior executives** form a defined target audience within this market.

Your **corporate logo** will also be highlighted in the prime position on the conference facsimile brochure. Our dedicated sales teams will directly contact around **8-10,000 parties** in all relevant sectors of the market sending the facsimile brochure to all **senior executives**.

Your **corporate logo** will be highlighted on the conference **website**, and a **hyperlink** to your company site will be created. In the average, we have more than 2,000 visitors a day.

Your **sponsorship** will be acknowledged in the **conference documentation** folder. Your logo, company profile and website will appear on a separate sponsor acknowledgement page restricted to your company.

You may also insert a **company profile** into the conference documentation, highlighting the products and services offered by your organization as well as contact details of your key people. (Maximum of **three (3) A4 pages** – inserts to be provided by you.)

Your **company banners (four banners)** will be strategically displayed in the main conference auditorium, giving you a constant profile for the two days (Banners to be provided by you.)

You will receive a copy of the **confidential delegate list** with full contact details to assist your company in new business generation.

You will **co host** the **Lunch** and the **Official Cocktail Reception** on the 1st day of the Conference.

You have the **opportunity to host** any of the following: **Conference Refreshment Break or Conference Breakfast**

**PLATINUM SPONSOR EXHIBITOR PACKAGE** \$11,995

You will be allocated a **premium demonstration tables**, where you may set up an exhibit for the entire length of the conference. This space will enable you to **centralize your networking and demonstrate your products and services** to the conference delegates.

You will receive **four (4) complimentary passes** to the conference.

**Two (2) personnel** from your organization may attend the Cocktail party (**extra to your ticketed delegates and speakers**). This allows for **strong corporate presence** at your event to ensure adequate saturation and networking.

Your **corporate logo** will be on all of the following: **Corporate Pads, and Conference Handbags**.

Your **corporate logo** will be highlighted in the prime position on the conference e marketing material which is used in our extensive marketing campaign directed approximately **40- 50,000 named senior executives** who form a defined target audience within this market.

Your **corporate logo** will also be highlighted in the prime position on the conference facsimile brochure. Our dedicated sales teams will directly contact around **8-10,000 parties** in all relevant sectors of the market sending the facsimile brochure to all **senior executives**.

Your **corporate logo** will be highlighted on the conference **website** and a **hyperlink** to your company site will be created. In the average we have more than 2,000 visitors a day.

Your **sponsorship** will be acknowledged in the **conference documentation** folder. Your logo, company profile and website will appear on a separate sponsor acknowledgement page restricted to your company.

You may also insert a **company profile** into the conference documentation, highlighting the products and services offered by your organization as well as contact details of your key people. (Maximum of **three A4 pages** – inserts to be provided by you.)

Your **company banners (three banners)** will be strategically displayed in the main conference auditorium, giving you a constant profile for the two days (Banners to be provided by you.)

You will receive a copy of the **confidential delegate list** with full contact details to assist your company in new business generation.



## Sponsorship Investment

### GOLD SPONSOR EXHIBITOR PACKAGE \$9,995

You will be allocated a **premium Demonstration table**, where you may setup an exhibit for the entire length of the conference. This space will enable you to **centralize your networking** and **demonstrate your products and services** to the conference delegates.

You will receive **three (3) complimentary passes** to the conference.

**One (1) personnel** from your organization may attend the Cocktail party (extra to your ticketed delegates and speakers). This allows for **strong corporate presence at your event** to ensure adequate saturation and networking.

Your **corporate logo** will be highlighted in the prime position on the conference e marketing material which is used in our extensive marketing campaign directed approximately **40– 50,000 named senior executives** who form a defined target audience within this market.

Your **corporate logo** will also be highlighted in the prime position on the conference facsimile brochure. Our dedicated sales teams will directly contact around **8–10,000 parties** in all relevant sectors of the market sending the facsimile brochure to all **senior executives**.

Your **corporate logo** will be highlighted on the conference **website**, and a **hyperlink** to your company site will be created. In the average, we have more than 2,000 visitors a day.

Your **sponsorship** will be acknowledged in the **conference documentation** folder. Your logo, company profile and website will appear on a separate sponsor acknowledgement page restricted to your company.

Your **company banners (two banners)** will be strategically displayed in the main conference auditorium, giving you a constant profile for the two days (Banners to be provided by you.)

You may also insert a **company profile** into the conference documentation, highlighting the products and services offered by your organization as well as contact details of your key people. (Maximum of **two (2) A4 pages** – inserts to be provided by you).

### SILVER SPONSOR EXHIBITOR PACKAGE \$8,995

You will be allocated a **premium demonstration table**, where you may setup an exhibit for the entire length of the conference. This will enable you to **centralize your networking** and **demonstrate your products and services** to the conference delegates.

You will receive **two(2) complimentary passes** to the conference.

**One (1) personnel** from your organization may attend the Cocktail party (extra to your ticketed delegates). This allows for a **strong corporate presence at your event** to ensure adequate saturation and networking.

Your **corporate logo** will be highlighted in the prime position on the conference e marketing material which is used in our extensive marketing campaign directed approximately **40–50,000 named senior executives** who form a defined target audience within this market.

Your **corporate logo** will also be highlighted in the prime position on the conference facsimile brochure. Our dedicated sales teams will directly contact around **8–10,000 parties** in all relevant sectors of the market sending the facsimile brochure to all **senior executives**.

Your **corporate logo** will be highlighted on the conference **website**, and a **hyperlink** to your company site will be created. In the average, we have more than 2,000 visitors a day.

Your **sponsorship** will be acknowledged in the **conference documentation** folder. Your logo, company profile and website will appear on a separate sponsor acknowledgement page restricted to your company.

You may also insert a **company profile** into the conference documentation, highlighting the products and services offered by your organization as well as contact details of your key people. (Maximum of **one (1) A4 pages**– inserts to be provided by you). Your **company banner (one banner)** will be strategically displayed in the main conference auditorium, giving you a constant profile for the two days (Banners to be provided by you.)

### EXHIBITOR SPONSOR EXHIBITOR PACKAGE \$6,995

You will be allocated an **exhibit space** in the vendors' lounge where you may setup an exhibit for the **entire length of the conference** on a dressed table or similar. This space will act as a focal point for your efforts, enabling you to **centralize your networking** and **demonstrate your products and services** to the conference delegates. Two chairs and a dressed table will be provided.

You will receive **one (1) complimentary pass** to the conference.

You will receive **one (1) complimentary exhibit personnel pass**.

Your **corporate logo** will be highlighted on the conference e marketing material which is used in our extensive marketing campaign directed approximately **40 – 50,000 named senior executives** who form a defined target audience within this market.

Your **corporate logo** will also be highlighted in the prime position on the conference facsimile brochure. Our dedicated sales teams will directly contact around **8–10,000 parties** in all relevant sectors of the market sending the facsimile brochure to all **senior executives**.

Your **corporate logo** will be highlighted on the **conference website** and a **hyperlink** to your company site will be created. On the average, we have **more than 2,000 visitors a day**.

Your **sponsorship** will be acknowledged in the **conference documentation** folder. Your logo, company profile, and website will appear on a separate sponsor acknowledgement page restricted to your company.

For more information,  
please contact:  
**New-Fields Sponsorship  
Department at**  
Phone 202.536.5000  
Fax 202.280.1239  
Email [sales@new-fields.net](mailto:sales@new-fields.net)

# ISDS ★ 2008 <<<<

## 2nd IRAQ SECURITY & DEFENSE SUMMIT

New-Fields.com

# Compare and find the Sponsorship package that is right for you

Whether you are Launching New Product or Building Brand Awareness, there's a sponsorship that fits your needs. Learn how the different versions compare.

SPONSORSHIP	EXHIBITOR \$6,995	SILVER SPONSOR \$8,995	GOLD SPONSOR \$9,995	PLATINUM SPONSOR \$11,995	IRIDIUM SPONSOR \$19,995	PRESIDENTIAL SPONSOR \$29,995
Chair the conference on the day of your choice.						✓
Opportunity to present either client case study or a presentation in the main conference program.					10 Minutes or/and Moderator	20 Minutes or/and Moderator
Exhibit Space	10 x 10	10 x 10	10 x 10	10 x 10	10 x 20	10 x 20
Demonstration table and Chair	1	1	1	1	2	2
Complimentary passes to the conference.	1	2	3	4	5	6
Cohost the cocktail reception						✓
Complimentary pass(es) to the cocktail reception		1	1	2	3	4
Corporate Logo in all of the conference pens (subject to availability)				✓	✓	✓
Corporate Logo in all of the conference handbags (subject to availability)				✓	✓	✓
Corporate Logo in all of the conference pad folio or bag (subject to availability)				✓	✓	✓
Corporate logo on the conference e-marketing material use in the extensive marketing campaign to approximately 50,000 named senior executives.	✓	✓	✓	✓	✓	✓
Corporate logo on the conference facsimile brochure. Send directly to around 8–10,000 parties in all relevant sectors of the market to all senior executives.	✓	✓	✓	✓	✓	✓
Corporate logo on the conference web site, and a hyperlink to the company site. In the average, we have more than 2,000 visitors a day.	✓	✓	✓	✓	✓	✓
Acknowledgement in the conference documentation folder. The logo, company profile and web site will appear on a separate sponsor acknowledgement page.	✓	✓	✓	✓	✓	✓
Insertion of a company profile into the conference documentation. (A4 pages).		1	2	3	3	4
Company banners strategically displayed in the main conference auditorium for the two days. (Banners to be provided by you.)with		1	2	3	4	6
A copy of the confidential delegate list full contact details.				✓	✓	✓
Opportunity to host any of the following <input checked="" type="checkbox"/> Conference Refreshment Break <input checked="" type="checkbox"/> Conference Breakfast					✓	✓
Opportunity to co host all of the following: <input checked="" type="checkbox"/> Lunch <input checked="" type="checkbox"/> The Official Cocktail Reception, on the 1 <sup>st</sup> day.				✓	✓	✓

# IRAQ SECURITY & DEFENSE SUMMIT

ISDS 2008

**Fax this form to register now!**

**FAX+1.202.280.1239**

**APPLICATION AND SALES CONTRACT**

Company/Organization Name: \_\_\_\_\_

Contact \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Country \_\_\_\_\_

Fax \_\_\_\_\_

E-mail \_\_\_\_\_ Website \_\_\_\_\_

Products or Services to be Exhibited \_\_\_\_\_

**Please List the contact person for correspondence**

Name \_\_\_\_\_ Position \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail \_\_\_\_\_

**Sponsorship & Exhibit Opportunities**

Opportunity	Item	Qty	Amount	Total
<b>Exhibitors/ Sponsors</b>	Presidential Sponsor		\$29,995	
	Iridium Sponsor		\$19,995	
	Platinum Sponsor		\$11,995	
	Gold Sponsor		\$ 9,995	
	Silver Sponsor		\$ 8,995	
	Exhibitor		\$ 6,995	
<b>Advertisers</b>	Single A4 Advertisement, *To be distributed to the delegates, Maximum paper substance 120 GSM*		\$ 3,985	
<b>Merchandise Sponsorship</b>	Official Conference Briefcases		\$ 9,500	
	Corporate Pens		\$ 9,500	
	Executive Portfolios		\$ 7,500	
	Name Badge Lanyards		\$ 7,500	
	Conference Proceedings on CD-ROM		\$ 7,500	
	Name Badge Inserts		\$ 5,000	
	Conference Briefcase Insertion		\$ 2,850	
	ISDS Souvenir Mug		\$ 2,000	
			<b>TOTAL</b>	

**Total Amount Due**

**Payment Options**

Please find a check payable to New-Fields Exhibitions (checks must be drawn on a US bank in US dollars.)

Please Charge my:  Visa  Master Card  Amex

Card Number \_\_\_\_\_ Exp Date \_\_\_\_\_ / \_\_\_\_\_

Card Holder Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Billing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Country \_\_\_\_\_

**Confirmation Details** If you do not receive a letter confirming the conference details two weeks prior to the event, please contact the conference Coordinator at New-Fields.

**Please Note** This document when signed by an Exhibitor constitutes a binding legal agreement. The Exhibitor agrees that upon receiving this application and sales contract by New-Fields, with or without appropriate payment, this application and sales contract shall become legally binding contract, enforceable against the exhibitor in accordance with its terms. By the above signature, the individual signing this document represent and warrants that he/she is duly authorized to execute this binding contract on behalf of the exhibitor. The exhibitor agrees to be bound by the information and terms on both pages 1 and 2 herein. Fax copy is accepted and has the same power as an original copy.

**For an immediate assistance, please FAX this form NOW to 202.280.1239**

Promotional Code **INQISDS**

Registration Department • 2nd Iraqi Security & Defense Summit • New-Fields Exhibitions, Inc.

1001 Pennsylvania Avenue NW • Suite 600 South • Washington, DC 20004, USA

Phone 202.536.5000 • Fax 202.280.1239

# AGREEMENT TERMS AND CONDITIONS

1. Upon the Exhibiting Company's ("Exhibitor") execution, this Agreement becomes a binding contract between NEW-FIELDS (New-Fields means: New Fields Exhibitions, Inc. or New Fields Exhibitions Organizing) and the Exhibitor subject to the parties' respective rights described in the terms and conditions set forth below. No Exhibitor shall be permitted to exhibit at the event unless the Exhibitor has executed this agreement, paid all applicable fees and deposits by the deadlines set forth on the front side and otherwise complied with this agreement in all respects.

2. The execution of this agreement and the timely payment of all fees and deposits does not guarantee that an Exhibitor will be permitted to exhibit at the event or be assigned to a particular exhibit hall, section within the show or exhibit hall, or the space or number of booths desired by the Exhibitor or assigned by NEW-FIELDS. NEW-FIELDS reserves the right to select those Exhibitors who will be permitted to exhibit at the show, and the exhibit hall, area and number of booths in which the Exhibitor will be allowed to exhibit, in its sole and absolute discretion.

3. NEW-FIELDS retains the absolute right to cancel, change or modify the exhibit space assignment of any Exhibitor, in its sole and absolute discretion, for any or no reason, with or without cause by mailing/faxing/emailing the Exhibitor a written "Notice of Cancellation or Change of Exhibit Space Assignment" provided such notice is postmarked at least ten (10) days before the applicable NEW-FIELDS show. Exhibitor also recognizes and understands that circumstances may arise immediately prior to or during the event that may also make it necessary for NEW-FIELDS to change or cancel an Exhibitor's space, or make the exhibit space available to the Exhibitor for fewer days and/or fewer hours than had previously been confirmed.

4. Use of Fees and Deposit. Exhibitor expressly acknowledges that NEW-FIELDS reserves the right to apply any fees and deposit amounts paid pursuant to this Agreement (i) to remedy any default of Exhibitor under this Agreement including payment of required insurance under Section 12 of this Agreement; (ii) to remedy any default of Exhibitor from any previous agreement(s); (iii) for payment of any checks returned for NSF (including any bank fees related to the NSF check); and (iv) to pay any onsite violations of the Exhibitor. Exhibitor agrees to pay to NEW-FIELDS the amount offset against a Past Due Amount. Exhibitor agrees to pay to NEW-FIELDS the amount offset against a Past Due Amount within ten (10) days of the date of New-Fields' notice or, if the deadline for the applicable payment is more than ten (10) days from the date of the notice, by the applicable deadline. If the Exhibitor fails to pay the offset amount within the required period, the Exhibitor shall be considered to be in default of its payment obligations under this agreement and NEW-FIELDS shall have the right to cancel or change the Exhibitor's space assignment and exercise its other rights under this agreement.

5. NEW-FIELDS reserves the right to increase or decrease show hours, days or location. New Fields reserves the right to Change the event's venue and/or event dates without any prior notice. These changes do not constitute grounds for the exhibitor to cancel or ask for refund.

6. Should the premises or any portion thereof, be rendered unusable for any reason or due to any cause whatsoever, including but not limited to fire, the elements, acts of God, mob, riot, war or civil commotion, NEW-FIELDS shall in no way be liable for any personal or business loss or any other damage, consequential or otherwise, inconvenience or annoyance to the Exhibitor arising from any of said causes.

7. NEW-FIELDS makes no representations or warranties, express or implied, to the Exhibitor regarding the condition of the premises or the success of the Exhibitor's efforts for which the exhibit space will be used. Under no circumstances shall NEW-FIELDS be held responsible or liable for any costs, expenses, damages or any other sums whatsoever incurred by the Exhibitor or any other party as a result of the condition of the premises, the exhibit space, or the Exhibitor's efforts for which the exhibit space will be used, or the theft or destruction of the Exhibitor's products or property.

8. Exhibitor understands and acknowledges that all utilities including, but not limited to, electrical, water, heating, ventilation, and air conditioning are provided by the show facility and not by NEW-FIELDS, and as such, NEW-FIELDS assumes no responsibility for any disruption in service.

9. Exhibitor acknowledges and agrees that should (a) NEW-FIELDS issue a Notice of Cancellation or Change or (b) change or cancel an Exhibitor's space or make exhibit space available for fewer days than had previously been confirmed, NEW-FIELDS shall not be held responsible or liable for any costs, expenses, damages or any other sums whatsoever incurred by the Exhibitor or any other party as a result of any exhibit space cancellation, change or reduction in number of available days except as specifically set forth in this paragraph. The Exhibitor expressly acknowledges and agrees that NEW-FIELDS' liability to the Exhibitor in any way relating to the Agreement and/or the use, cancellation, change or reduction in the number of available days of exhibit space shall be limited to the return to the Exhibitor of all or a prorated portion of any fees or deposits previously remitted to NEW-FIELDS.

10. Exhibit Space Rules. NEW-FIELDS shall have the right in its sole and absolute discretion to establish rules for the show and the use of exhibit space covered by this Agreement, including but not limited to the rules within the Exhibitor Manual. All Exhibitors are required to comply with all such rules which are deemed incorporated herein by this reference and shall be available to each Exhibitor prior to the show.

11. Any Exhibitor who seeks to withdraw from the show or to reduce the number of booths set forth on the front side of this agreement, for any reason, shall be charged an automatic processing fee of \$1,000 per 100 sq. ft. or for every 9 Sq. Meters Withdrawals and requests for space reduction must be made in writing and shall be deemed effective on the date such notice is received by NEW-FIELDS. To receive a full refund of the booth deposit or other fees paid (less processing fee); the request to withdraw from the show or for a reduction in space must be received by NEW-FIELDS at least one hundred eighty (180) days prior to the show opening. Any Exhibitor whose request is received less than one hundred eighty (180) days prior to the show opening shall forfeit their entire deposit and be obligated to pay NEW-FIELDS all amounts due for the booth space/exhibit space and hard wall booth package originally ordered on the front side of this agreement. The parties agree that all amounts required to be paid by this section have been agreed upon because it would be impracticable or extremely difficult to determine the actual damages suffered by NEW-FIELDS as a result of the Exhibitor's withdrawal or reduction in the number of booths. All refunds will be processed within ninety (90) days after the close of the show, and no interest will be paid on any amounts received by NEW-FIELDS. Any cancellation or failure of Exhibitor to actually occupy the exhibition space assigned to Exhibitor at the show may, in NEW-FIELDS' sole discretion, result in partial or complete termination of Exhibitor's rights under any sponsorship agreements, packages or opportunities associated with the event.

12. Indemnification; Insurance. Exhibitor agrees to protect, indemnify, save and hold harmless, NEW-FIELDS, its affiliates, its service contractors, and each facility at which its exhibit space is located as applicable and each of their respective agents and employees from any and all liability, damage or expense arising out of any injury to any person or property while in the Exhibitor's area or Exhibitor's use of any exhibition space or services. Exhibitor has full responsibility for their product, equipment and displays. Exhibitor releases NEW-FIELDS from all responsibility for theft, damage to booths or products, and/or any special, incidental, indirect or consequential damage, of any kind, for any reason.

Exhibitor agrees to maintain adequate insurance to fully protect NEW-FIELDS and its affiliates, co-sponsors, service contractors and the exhibit venue from any and all claims, arising from Exhibitor's activities at the show, including, but not limited to, the installation, operation and dismantling of Exhibitor's booth. Exhibitor must maintain the following insurance coverage: (a) workers' compensation coverage not less than the statutory limits; and (b) commercial general liability, including products and completed operations, independent contractors personal injury and blanket contractual liability insurance limits of at least \$1,000,000 per occurrence, \$2,000,000 aggregate. This coverage must be evidenced by a Certificate of Insurance with a 30-day notice of cancellation provision to the holder. The Certificate must name NEW-FIELDS as additional insured and be provided to NEW-FIELDS at least 30 days before the proposed exhibition date, or a \$200 Certificate late fee will be automatically assessed against Exhibitor's security deposit. Exhibitor understands that neither NEW-FIELDS nor the exhibit venue maintains insurance covering any of the Exhibitor's property and it is the sole responsibility of the Exhibitor to obtain such insurance. (12.a & 12.b applicable to events held in the US or wherever required by law)

13. Service Contractors. NEW-FIELDS, through a bidding process, selects certain show and exhibitor service contractors who may each therefore identify themselves as an "authorized contractor" to the show. The use of "authorized contractors" at the show is highly recommended. NEW-FIELDS may receive some economic benefit when Exhibitors utilize certain services of "authorized contractors" which may help NEW-FIELDS defray the overall show and booth costs.

14. Arbitration. The Exhibitor and NEW-FIELDS agree that any and all disputes in any way relating to, or arising out of this Agreement or the assignment, use, denial, change, or cancellation of exhibit space, shall be submitted to the American Arbitration Association (AAA) for arbitration before a single arbitrator in accordance with the rules of AAA then in force and effect as the sole and exclusive remedy for resolving such controversies. The parties agree that the decision of the arbitrator shall be final and binding and that a judgment may be entered on such arbitration award in any court of competent jurisdiction. The parties agree that any such arbitration shall take place in Washington, DC. The prevailing party in any such arbitration shall be entitled to recover its costs and expenses, including reasonable attorney's fees, incurred in connection with such arbitration. THE PARTIES ACKNOWLEDGE AND AGREE THAT BY SELECTING ARBITRATION AS THE SOLE AND EXCLUSIVE REMEDY FOR RESOLVING ALL DISPUTES AMONG THEM, THEY ARE WAIVING THEIR RIGHT TO A TRIAL BY JURY TO WHICH THEY MAY BE OTHERWISE ENTITLED. (Item 14 Applicable to events held in the United States)

## 15. Miscellaneous

a) The terms and conditions set forth above govern the rights and responsibilities of NEW-FIELDS and the Exhibitor. The Agreement and these terms and conditions represent the sole and entire agreement among the Exhibitor and NEW-FIELDS and supersede all prior agreements, negotiations, and discussions between the parties hereto, and/or their representatives. No person at NEW-FIELDS is authorized to make any changes, amendments or modifications to these terms and conditions except in a writing specifically referring to the Agreement and these terms and conditions and signed by a duly authorized representative of NEW-FIELDS.

b) The Agreement and these terms and conditions shall be construed as a whole in accordance with their fair meaning and the laws of the District of Columbia.

c) The provisions set forth above are severable. If any provision is held to be invalid or unenforceable, it shall not affect the validity or enforceability of any other provision.

d) No waiver of any term, provision or condition set forth above, in any one or more instances, shall be deemed to be or construed as a further waiver of any such term, provision or condition.

e) The person executing this Agreement on behalf of the Exhibitor represents and warrants that they have the authority and power to do so and bind the entity for whom they sign.

f) NEW-FIELDS shall use reasonable care to have all power services installed in time for the opening of the Show. Proper and reasonable care shall also be taken to prevent interruption of power services during the exhibition. NEW-FIELDS shall not be held responsible for late installation or interruption of any services that may occur.

g) By signing this Agreement, Exhibitor authorizes NEW-FIELDS to use its name and any photographs and/or video recordings taken at the exhibition/event/conference/summit and associated events for commercial and/or promotional purposes.

h) VISA & VISITORS ENTRY PERMIT: NFE will lend every effort to assist the Exhibitor in obtaining a visa or a visitor permit for entrance into the country where the Exhibition is to be held. The fact that the Exhibitor is unsuccessful in obtaining these documents from the necessary government authorities will not constitute a basis, for cancellation of his/her contract / application and all terms of the contract, including cancellation policy, remain in effect upon such situation. It's clearly understood that no refund whatsoever, will be made. The Exhibitor however may substitute any party who meet the Government of the hosting country formalities necessary for entry. Such substitute shall be sole responsibility of the Contracting Exhibitor.

i) FREIGHT & SHIPMENT: NFE sponsors, Its Agents or Employees are not responsible for any loss, damages or delay incurred in freight shipments (transport, handling and clearing) into and out of the country or within the country in which the Exhibition is to be held. Exhibitors are urged to adequately insure all shipments, and make arrangements for early shipments, even if these arrangements were made by NFE or NFE appointed freight and clearance contractor.

j) REGISTRATION: Registration shall be deemed complete when the application has been received via fax or original copy. And fax copies have the same power as originals, except where specified otherwise. The executive of the application is deemed conclusive evidence of the applicant's agreement to pay the fees due to from that moment. The applicants non cancelable by Applicant who Acknowledges that NFE having incurred expenses as a result of the contract application are not required to refund any of the fees or payments agreed on page 1, for any reason what so ever and that include the advance payment except as outlined in the cancellation policy.

16. Payment Information. The remaining 80% or any remaining amount must be received no less than 60 days prior to the event. No surcharge is imposed by NEW-FIELDS for payments made using credit cards.

17. American Disabilities Act. Exhibitor acknowledges and agrees that, in connection with the Show, it will be a public accommodation as defined under Title III of the Americans with Disabilities Act ("ADA"). As a public accommodation, Exhibitor agrees that in connection with the Show, Exhibitor will: (i) provide, at its expense, any auxiliary aids and services as may be necessary to ensure effective communication with Exhibitor by attendees of the Show; (ii) assure, at its expense that displays posted at or on Exhibitor's booth(s) are accessible to individuals with disabilities; and (iii) not discriminate or retaliate against any individual in violation of the ADA. (Applicable to events held in the United States)

18. Badges. Exhibitors must, at all times including but not limited to set-up and break-down, wear a NEW-FIELDS exhibitor badge to enter the exhibition hall. PLEASE NOTE: Due to security regulations, Exhibitors may be asked to present photo ID to receive badges. All Exhibitors must identify all personnel who will be working in Exhibitors booth.