

Swine Flu School Planning Workshop

SFSPW

How to Prepare for and respond rapidly and effectively to H1N1 Flu pandemic, consistent with national guidance.

K-12 Schools, Colleges and Universities

November 19-20, 2009

3 hours Workshop:
1:30-4:30 11.19.09
Funding your School H1N1 Preparedness Planning Workshop

> Job-Alike
Table Top Exercise Workshops
Role Playing Break-out Sessions
> School-Alike

Team Discount > Register 3 people from your organization, and the 4th person attends for FREE!

It's not a matter of IF, but WHEN To Close or Not to Close

School Closure Discussion-Based Exercise

A facilitated discussion among educators, law enforcement, public health, and emergency management representatives and other planning partners to consider the process of school closure and how school closure would affect their organizations and communities.

Plan to be Really Ready!

A Four Stage Incident Management Process is Provided and Discussed.

Learn How To Plan

Make everyone a stakeholder. Spell out roles and responsibilities.

> Protect Your Students

Know your resources. Test them against your toughest scenarios.

> Know How To Respond

Recognize problems earlier. Make the right decisions earlier.

Plan To Continue

Keep the learning process alive.

14 Real Cases

12 Panel Discussions

34 Break-out Sessions

34 Role Playing Sessions

72 Nationally-renowned Speakers

> Best Practices

> Saving Lives

Venue: TBC Chicago

Strategies & Solutions

Prevention, Preparedness, Response & Recovery

Swine Flu School Planning Workshop

Position
Your Organization as an Industry Leader

There are a variety of ways to feature your organization at the workshop, and achieve maximum impact and exposure for your marketing investment. Your exhibit and sponsorship will show your organization's leadership in one of the most exciting student safety event of the year and put you in front of over 700+ attendees from across the country including:

- + K-12, high school and university administrators, campus security officers, mental health professionals, emergency management experts, first responders and law enforcers.
- + Local and state education department preparedness, safety and security staff, including teams from single agencies and organizations.
- + Federal agency staff working on student safety and security issues.
- + Industry partners with resources and tools to share with partners, looking to learn from workshop attendees and share new ideas and new technologies.
- + Journalists and press from public health and industry publications

Workshop Participants

Exhibiting at the SFSPW will maximize your exposure and position your organization as an industry leader. The exhibits represent an invaluable opportunity to network and to centralize your networking and demonstrate your products and services to the conference delegates.

SILVER LEVEL EXHIBITOR PACKAGE \$2985

Be part of the largest conference and exhibit dedicated to school's H1N1 preparedness resources nationwide!

Exhibitors include corporate, government agencies and school districts. Each Silver Level exhibit package includes:

- + Exhibit space in the vendors' lounge where you may set up an exhibit for the entire length of the conference on a dressed table.
- + **ONE Exhibit** area pass, which includes all social events and meals in the Exhibit Hall.
- + Your corporate logo will be highlighted on the conference marketing material.
- + Your corporate logo will be highlighted on the conference website and a hyperlink to your company site will be created. On the average, we have more than 4,000 visitors a day.
- + You will receive the post-workshop participants list.

Your organization will be listed in the exhibitors directory, featured as a Silver Level Exhibitor in the Workshop Program.

RESERVE YOUR EXHIBIT SPACE TODAY!
Call 202.536.5000

GOLD LEVEL EXHIBITOR PACKAGE \$3985

Want an extra exposure at the Swine Flu School Planning Workshop? Gold Level Exhibitors receive all of the Silver Level benefits, plus two conference registrations, and up to two Exhibit Hall Only passes!

- + Exhibit space in the vendors' lounge where you may set up an exhibit for the entire length of the workshop on a dressed table.
- + You will receive **ONE** complimentary conference registration.
- + **TWO Exhibit** area pass, which includes all social events and meals in the Exhibit Hall.
- + Your corporate logo will be highlighted on the conference marketing material.
- + Your corporate logo will be highlighted on the conference website and a hyperlink to your company site will be created. On the average, we have more than 4,000 visitors a day.

+ You will receive the post-workshop participants list.
Your organization will be listed in the exhibitor directory, featured as a Gold Level Exhibitor in the Workshop Program.

DIAMOND LEVEL EXHIBITOR PACKAGE \$9985

Support the Swine Flu School Planning Workshop while also **sharing information about your organization** with Conference attendees as a Diamond Level Exhibitor.

Diamond Level Exhibitors will obtain the best placement with the most space in the Exhibit Hall.

Diamond Level Exhibitors include all of the benefits of the Silver and Gold Level packages.

- + **TWO** Exhibit space in the vendors' lounge where you may set up an exhibit for the entire length of the conference on a dressed table.
- + You will receive **TWO** complimentary conference registration.
- + **THREE** Exhibit area pass, which includes all social events and meals in the Exhibit Hall
- + Your corporate logo will be highlighted on the workshop marketing material.
- + You will receive the post-workshop participants list.

+ Your corporate logo will be highlighted on the conference website and a hyperlink to your company site will be created. On the average, we have more than 4,000 visitors a day.

Your organization will be listed in the exhibitor directory, featured as a Gold Level Exhibitor in the Workshop Program.

All pre-paid exhibitors receive a \$75 discount on additional workshop registrations purchased above and beyond the registrations included in each package. Bring your whole office!

To help you maximize your investment in the SFSPW, we are making available a wide array of marketing tools, sponsorship opportunities, and advertising vehicles. These opportunities are designed to help you capture the attention of the student safety community—before they reach the exhibit floor.

As a hospitality sponsor, you will receive the following substantial benefits and recognition:

Prior to event
Press release announcing your sponsorship.

Prior to and after event
Logo on the event's website.
Company acknowledgement in the the workshop
documentation and wokrbook (if applicable).

On-Site during the event
Logo and company name acknowledgement in
SFSPW official publications.
Sponsorship acknowledgement on slides during
plenary session.

TIME	EVENT	AMOUNT	OPPORTUNITY
8:00 AM to 9:00 AM	Breakfast in the Exhibit Hall	\$6,950	Features the opportunity for brief remarks during the breakfast and also for 10 minutes during the General Session or any of the Breakout Sessions.
10:00 AM to 10:30 AM	Morning Coffee Break	\$1,985	Features the opportunity to promote networking among workshop participants, sponsor will be recognized at the Thursday Plenary session.
12:00 PM to 01:30 PM	Luncheon	\$6,985	Features the opportunity for brief remarks at the luncheon event, Two reserved table seating for up to 16 guests, and recognition at the event.
Prevention Preparedness Response Recovery	Break-out Session	\$1,985	Features the opportunity to promote networking among break-out session participants, sponsor will be recognized at the Thursday Plenary session.
3:00 PM to 3:30 PM	Afternoon Coffee Break	\$1,985	Features the opportunity to promote networking among workshop participants, sponsor will be recognized at the Thursday Plenary session.
5:00 PM to 6:30 PM	Cocktail Reception	\$6,985	Features the opportunity for brief remarks to all attendees during the reception and recognition at the Thursday Morning Plenary Session.

Would you like more
Information on becoming a Swine Flu
Workshop Sponsor? Contact us at: 1.202.536.5000
or e-mail us at: flu@new-fields.com

Thursday 11.19.09

Friday 11.20.09

TIME	EVENT	AMOUNT	OPPORTUNITY
8:00 AM to 9:00 AM	Breakfast in the Exhibit Hall	\$6,950	Features the opportunity for brief remarks during the breakfast and also for 10 minutes during the General Session or any of the Breakout Sessions.
10:00 AM to 10:30 AM	Morning Coffee Break	\$1,985	Features the opportunity to promote networking among conference delegates, sponsor will be recognized at the Friday Plenary session.
12:00 PM to 01:30 PM	Luncheon	\$6,985	Features the opportunity for brief remarks at the luncheon event, Two reserved table seating for up to 16 guests, and recognition at the event.
Prevention Preparedness Response Recovery	Break-out Session	\$1,985	Features the opportunity to promote networking among break-out session participants, sponsor will be recognized at the Friday Plenary session.
3:00 PM to 3:30 PM	Afternoon Coffee Break	\$1,985	Features the opportunity to promote networking among conference delegates, sponsor will be recognized at the Friday Plenary session.

Would you like more
Information on becoming a Student Safety
Conference Sponsor? Contact us at: 1.202.536.5000
or e-mail us at: flu@new-fields.com

The Merchandise Sponsorship opportunities have been developed to allow you to maximize your exposure at the Swine Flu School Planning Workshop. Opportunities are limited and offered on a first-come, first-served basis.

As a merchandise sponsor, you will receive the following substantial benefits and recognition:

Prior to event
Press release announcing your sponsorship.

Prior to and after event
Logo on the event's website.
Company acknowledgement in the the conference documentation and wokrbook (if applicable).

On-Site during the event
Logo and company name acknowledgement in workshop official publications.
Sponsorship acknowledgement on slides during plenary session.
Your corporate logo on the merchandise carried by Workshop participants

**Official
Workshop
Briefcases**
\$9,500

Gain maximum visibility through sponsorship of the Official Workshop Briefcase. All registered participants will receive a professional briefcase that will be used to collect exhibition-floor and workshop materials. Your company name and logo will be prominently displayed on the briefcases for all participants to see. Your key customers will use these high-quality, multipurpose briefcases long after the event. Sponsorship of the Official Workshop Briefcase also provides you with an opportunity to participate in the Briefcase Insertion Program, through which we will distribute your company's product literature to every attendee. Simply provide us with your corporate/product literature, and we will insert it into your sponsored briefcases for distribution. +logo placement on each bag,+one totebag insert of a letter flyer.

**Executive
Portfolios**
\$9,500

The Executive Portfolio Sponsorship is an excellent way to put your company name in front of all workshop attendees. These attractive black leatherette portfolios house writing tablets, corporate-sponsored pens, and important information. Your sponsorship also provides you with an opportunity to distribute your company or product literature to every participant. Simply provide us with your promotional or corporate information page, and we will insert it into your portfolios for distribution.

Corporate Pens
\$9,500

Place your company's name and logo directly into the hands of all attendees. The Executive Portfolios distributed at the conference have a slot reserved for a company-sponsored writing instrument. This exclusive opportunity is available to only one organization, so don't miss your chance to make your mark!

**Name Badge
Lanyards**
\$7,500 Exclusive

To make a positive impression early on, sponsor the Name Badge Lanyards, which will be given to all attendees with their conference badge at the registration desk. Your company logo will be featured prominently on this item, which attendees will wear each day of the conference.

**Name Badge
Inserts**
\$7,500

All attendees at this event will recognize your company name with the Name Badge Insert. This insert stands up above the badge, reminding every attendee of your new product offering. The Name Badge Inserts are a sure-fire way to grab the attention of participants looking for the best new products and services.

**Workshop
Workbook and
Proceedings
On CD Rom**
\$7,500

With this premier sponsorship, your company will have year-round exposure with your logo prominently featured on the CD-ROM proceedings. Additionally, your logo will appear on the table-ofcontents page contained within the CD-ROM. Attendees will refer to the proceedings time and again following the conference.

**Workshop
Briefcase Insertion**
\$2,850

Five organizations will have the opportunity to participate in the Briefcase Insertion Program. This exciting target-marketing opportunity allows exhibitors to distribute promotional literature to the conference participants

**Workshop
Souvenir Mug**
\$2,985

Become part of attendee's daily routine by sponsoring a 2009 Workshop take-home souvenir coffee mug. We plan to produce 700 mugs, one per Workshop participant. Minimum sponsorship required for your logo to be placed on each mug is \$2,000. Exclusive sponsorship (only your organization's logo will appear on the mugs) is available for \$9,995 and includes two meeting registrations and a ¼ page ad in the Conference program. Only five logos will fit on each mug, so be sure to sign up for this opportunity soon!

Swine Flu Shool Planning Workshop

November 19-20, 2009 Chicago

Fax this form to register now!

FAX 202.280.1239

Sales Agreement

Company/Organization Name _____
 Contact _____ Title _____
 Address1 _____
 Address2 _____ City _____ State _____ Zip _____ Country _____
 Phone _____ Cell (optional) _____
 Fax _____ E-mail _____
 Products or Services to be Exhibited _____
 Please List the contact person for correspondence _____
 Name _____ Title _____
 Phone _____ Cell (optional) _____
 Fax _____ E-mail _____

Sponsorship & Exhibit Opportunities

Type	Item	Thursday	Friday	Qty	Amount	Total
Internet Kiosks	Exclusive 10 kiosk branded with your logo				5 9 9 , 4 2 \$	
Exhibitors	Diamond				\$9,985	
	Gold				\$3,985	
	Silver				\$2,985	
Hospitality Sponsorship	Breakfast in the Exhibitors				\$6,950	
	Morning Coffee Break				\$1,985	
	Luncheon				\$6,985	
	Break-out Session				\$1,985	
	Afternoon Coffee Break				\$1,985	
	Cocktail Reception				\$6,985	
Merchandise Sponsorship	Official Workshop Briefcases				\$9,500	
	Executive Portfolios				\$9,500	
	Corporate pens				\$9,500	
	Name Badge				\$7,500	
	Workshop Workbook and Proceedings on CD-ROM				\$7,500	
	Workshop Briefcase Insertion				\$2,850	
	Workshop Souvenir Mug				\$2,985	
Total Amount Due						

Payment Options

Please find a check payable to New-Fields Exhibitors (checks must be drawn on a US bank in US dollars).

Please Charge my:

Visa MasterCard Amex

Card Number _____ Expiry Date ____/____

Card Holder Name _____ Date _____

Billing Address _____

Zip _____ State _____ Country _____

Confirmation Details If you do not receive a letter confirming the conference details two weeks prior to the event, please contact the Coordinator at New-Fields.

Please Note This document when signed by an Exhibitor constitutes a binding legal agreement. The Exhibitor agrees that upon receiving this application and sales contact by New-Fields, with or without appropriate payment, this application and sales contact shall become legally binding contact, enforceable against the exhibitor in accordance with its terms. By the above signature, the individual signing this document represent and warrants that he/she is duly authorized to execute this binding contract on behalf of the exhibitor. The exhibitor agrees to be bound by the information and terms on both pages 1 and 2 herein. Fax copy is accepted and has the same power as an original copy.

For immediate service, please FAX this form NOW to 202.280.1239

Promotional Code I N Q S F S P W

Registration Department • Swine Flu Shool Planning Workshop • New-Fields Exhibitors, Inc.
 1101 Pennsylvania Avenue NW • Sixth Floor • Washington DC 20004
 Phone 202.536.5000 • Fax 202.280.1239 • New-Fields.com

AGREEMENT TERMS AND CONDITIONS

1. Upon the Exhibiting Company's ("Exhibitor") execution, this Agreement becomes a binding contract between NEW-FIELDS (New-Fields means: New Fields Exhibitions, Inc. or New Fields Exhibitions Organizing) and the Exhibitor subject to the parties' respective rights described in the terms and conditions set forth below. No Exhibitor shall be permitted to exhibit at the event unless the Exhibitor has executed this agreement, paid all applicable fees and deposits by the deadlines set forth on the front side and otherwise complied with this agreement in all respects.

2. The execution of this agreement and the timely payment of all fees and deposits does not guarantee that an Exhibitor will be permitted to exhibit at the event or be assigned to a particular exhibit hall, section within the show or exhibit hall, or the space or number of booths desired by the Exhibitor or assigned by NEW-FIELDS. NEW-FIELDS reserves the right to select those Exhibitors who will be permitted to exhibit at the show, and the exhibit hall, area and number of booths in which the Exhibitor will be allowed to exhibit, in its sole and absolute discretion.

3. NEW-FIELDS retains the absolute right to cancel, change or modify the exhibit space assignment of any Exhibitor, in its sole and absolute discretion, for any or no reason, with or without cause by mailing/faxing/emailing the Exhibitor a written "Notice of Cancellation or Change of Exhibit Space Assignment" provided such notice is postmarked at least ten (10) days before the applicable NEW-FIELDS show. Exhibitor also recognizes and understands that circumstances may arise immediately prior to or during the event that may also make it necessary for NEW-FIELDS to change or cancel an Exhibitor's space, or make the exhibit space available to the Exhibitor for fewer days and/or fewer hours than had previously been confirmed.

4. Use of Fees and Deposit. Exhibitor expressly acknowledges that NEW-FIELDS reserves the right to apply any fees and deposit amounts paid pursuant to this Agreement (i) to remedy any default of Exhibitor under this Agreement including payment of required insurance under Section 12 of this Agreement; (ii) to remedy any default of Exhibitor from any previous agreement(s); (iii) for payment of any checks returned for NSF (including any bank fees related to the NSF check); and (iv) to pay any onsite violations of the Exhibitor. Exhibitor agrees to pay to NEW-FIELDS the amount offset against a Past Due Amount. Exhibitor agrees to pay to NEW-FIELDS the amount offset against a Past Due Amount within ten (10) days of the date of New-Fields' notice or, if the deadline for the applicable payment is more than ten (10) days from the date of the notice, by the applicable deadline. If the Exhibitor fails to pay the offset amount within the required period, the Exhibitor shall be considered to be in default of its payment obligations under this agreement and NEW-FIELDS shall have the right to cancel or change the Exhibitor's space assignment and exercise its other rights under this agreement.

5. NEW-FIELDS reserves the right to increase or decrease show hours, days or location. New Fields reserves the right to Change the event's venue and/or event dates without any prior notice. These changes do not constitute grounds for the exhibitor to cancel or ask for refund.

6. Should the premises or any portion thereof, be rendered unusable for any reason or due to any cause whatsoever, including but not limited to fire, the elements, acts of God, mob, riot, war or civil commotion, NEW-FIELDS shall in no way be liable for any personal or business loss or any other damage, consequential or otherwise, inconvenience or annoyance to the Exhibitor arising from any of said causes.

7. NEW-FIELDS makes no representations or warranties, express or implied, to the Exhibitor regarding the condition of the premises or the success of the Exhibitor's efforts for which the exhibit space will be used. Under no circumstances shall NEW-FIELDS be held responsible or liable for any costs, expenses, damages or any other sums whatsoever incurred by the Exhibitor or any other party as a result of the condition of the premises, the exhibit space, or the Exhibitor's efforts for which the exhibit space will be used, or the theft or destruction of the Exhibitor's products or property.

8. Exhibitor understands and acknowledges that all utilities including, but not limited to, electrical, water, heating, ventilation, and air conditioning are provided by the show facility and not by NEW-FIELDS, and as such, NEW-FIELDS assumes no responsibility for any disruption in service.

9. Exhibitor acknowledges and agrees that should (a) NEW-FIELDS issue a Notice of Cancellation or Change or (b) change or cancel an Exhibitor's space or make exhibit space available for fewer days than had previously been confirmed, NEW-FIELDS shall not be held responsible or liable for any costs, expenses, damages or any other sums whatsoever incurred by the Exhibitor or any other party as a result of any exhibit space cancellation, change or reduction in number of available days except as specifically set forth in this paragraph. The Exhibitor expressly acknowledges and agrees that NEW-FIELDS' liability to the Exhibitor in any way relating to the Agreement and/or the use, cancellation, change or reduction in the number of available days of exhibit space shall be limited to the return to the Exhibitor of all or a prorated portion of any fees or deposits previously remitted to NEW-FIELDS.

10. Exhibit Space Rules. NEW-FIELDS shall have the right in its sole and absolute discretion to establish rules for the show and the use of exhibit space covered by this Agreement, including but not limited to the rules within the Exhibitor Manual. All Exhibitors are required to comply with all such rules which are deemed incorporated herein by this reference and shall be available to each Exhibitor prior to the show.

11. Any Exhibitor who seeks to withdraw from the show or to reduce the number of booths set forth on the front side of this agreement, for any reason, shall be charged an automatic processing fee of \$1,000 per 100 sq. ft. or for every 9 Sq. Meters Withdrawals and requests for space reduction must be made in writing and shall be deemed effective on the date such notice is received by NEW-FIELDS. To receive a full refund of the booth deposit or other fees paid (less processing fee); the request to withdraw from the show or for a reduction in space must be received by NEW-FIELDS at least one hundred eighty (180) days prior to the show opening. Any Exhibitor whose request is received less than one hundred eighty (180) days prior to the show opening shall forfeit their entire deposit and be obligated to pay NEW-FIELDS all amounts due for the booth space/exhibit space and hard wall booth package originally ordered on the front side of this agreement. The parties agree that all amounts required to be paid by this section have been agreed upon because it would be impracticable or extremely difficult to determine the actual damages suffered by NEW-FIELDS as a result of the Exhibitor's withdrawal or reduction in the number of booths. All refunds will be processed within ninety (90) days after the close of the show, and no interest will be paid on any amounts received by NEW-FIELDS. Any cancellation or failure of Exhibitor to actually occupy the exhibition space assigned to Exhibitor at the show may, in NEW-FIELDS' sole discretion, result in partial or complete termination of Exhibitor's rights under any sponsorship agreements, packages or opportunities associated with the event.

12. Indemnification; Insurance. Exhibitor agrees to protect, indemnify, save and hold harmless, NEW-FIELDS, its affiliates, its service contractors, and each facility at which its exhibit space is located as applicable and each of their respective agents and employees from any and all liability, damage or expense arising out of any injury to any person or property while in the Exhibitor's area or Exhibitor's use of any exhibition space or services. Exhibitor has full responsibility for their product, equipment and displays. Exhibitor releases NEW-FIELDS from all responsibility for theft, damage to booths or products, and/or any special, incidental, indirect or consequential damage, of any kind, for any reason.

Exhibitor agrees to maintain adequate insurance to fully protect NEW-FIELDS and its affiliates, co-sponsors, service contractors and the exhibit venue from any and all claims, arising from Exhibitor's activities at the show, including, but not limited to, the installation, operation and dismantling of Exhibitor's booth. Exhibitor must maintain the following insurance coverage: (a) workers' compensation coverage not less than the statutory limits; and (b) commercial general liability, including products and completed operations, independent contractors personal injury and blanket contractual liability insurance limits of at least \$1,000,000 per occurrence, \$2,000,000 aggregate. This coverage must be evidenced by a Certificate of Insurance with a 30-day notice of cancellation provision to the holder. The Certificate must name NEW-FIELDS as additional insured and be provided to NEW-FIELDS at least 30 days before the proposed exhibition date, or a \$200 Certificate late fee will be automatically assessed against Exhibitor's security deposit. Exhibitor understands that neither NEW-FIELDS nor the exhibit venue maintains insurance covering any of the Exhibitor's property and it is the sole responsibility of the Exhibitor to obtain such insurance. (12.a & 12.b applicable to events held in the US or wherever required by law)

13. Service Contractors. NEW-FIELDS, through a bidding process, selects certain show and exhibitor service contractors who may each therefore identify themselves as an "authorized contractor" to the show. The use of "authorized contractors" at the show is highly recommended. NEW-FIELDS may receive some economic benefit when Exhibitors utilize certain services of "authorized contractors" which may help NEW-FIELDS defray the overall show and booth costs.

14. Arbitration. The Exhibitor and NEW-FIELDS agree that any and all disputes in any way relating to, or arising out of this Agreement or the assignment, use, denial, change, or cancellation of exhibit space, shall be submitted to the American Arbitration Association (AAA) for arbitration before a single arbitrator in accordance with the rules of AAA then in force and effect as the sole and exclusive remedy for resolving such controversies. The parties agree that the decision of the arbitrator shall be final and binding and that a judgment may be entered on such arbitration award in any court of competent jurisdiction. The parties agree that any such arbitration shall take place in Washington, DC. The prevailing party in any such arbitration shall be entitled to recover its costs and expenses, including reasonable attorney's fees, incurred in connection with such arbitration. THE PARTIES ACKNOWLEDGE AND AGREE THAT BY SELECTING ARBITRATION AS THE SOLE AND EXCLUSIVE REMEDY FOR RESOLVING ALL DISPUTES AMONG THEM, THEY ARE WAIVING THEIR RIGHT TO A TRIAL BY JURY TO WHICH THEY MAY BE OTHERWISE ENTITLED. (Item 14 Applicable to events held in the United States)

15. Miscellaneous

a) The terms and conditions set forth above govern the rights and responsibilities of NEW-FIELDS and the Exhibitor. The Agreement and these terms and conditions represent the sole and entire agreement among the Exhibitor and NEW-FIELDS and supersede all prior agreements, negotiations, and discussions between the parties hereto, and/or their representatives. No person at NEW-FIELDS is authorized to make any changes, amendments or modifications to these terms and conditions except in a writing specifically referring to the Agreement and these terms and conditions and signed by a duly authorized representative of NEW-FIELDS

b) The Agreement and these terms and conditions shall be construed as a whole in accordance with their fair meaning and the laws of the District of Columbia.

c) The provisions set forth above are severable. If any provision is held to be invalid or unenforceable, it shall not affect the validity or enforceability of any other provision.

d) No waiver of any term, provision or condition set forth above, in any one or more instances, shall be deemed to be or construed as a further waiver of any such term, provision or condition.

e) The person executing this Agreement on behalf of the Exhibitor represents and warrants that they have the authority and power to do so and bind the entity for whom they sign.

f) NEW-FIELDS shall use reasonable care to have all power services installed in time for the opening of the Show. Proper and reasonable care shall also be taken to prevent interruption of power services during the exhibition. NEW-FIELDS shall not be held responsible for late installation or interruption of any services that may occur.

g) By signing this Agreement, Exhibitor authorizes NEW-FIELDS to use its name and any photographs and/or video recordings taken at the exhibition/event/conference/summit and associated events for commercial and/or promotional purposes.

h) VISA & VISITORS ENTRY PERMIT: NFE will lend every effort to assist the Exhibitor in obtaining a visa or a visitor permit for entrance into the country where the Exhibition is to be held. The fact that the Exhibitor is unsuccessful in obtaining these documents from the necessary government authorities will not constitute a basis, for cancellation of his/her contract / application and all terms of the contract, including cancellation policy, remain in effect upon such situation. It's clearly understood that no refund whatsoever, will be made. The Exhibitor however may substitute any party who meet the Government of the hosting country formalities necessary for entry. Such substitute shall be sole responsibility of the Contracting Exhibitor.

i) FREIGHT & SHIPMENT: NFE sponsors, Its Agents or Employees are not responsible for any loss, damages or delay incurred in freight shipments (transport, handling and clearing) into and out of the country or within the country in which the Exhibition is to be held. Exhibitors are urged to adequately insure all shipments, and make arrangements for early shipments, even if these arrangements were made by NFE or NFE appointed freight and clearance contractor.

j) REGISTRATION: Registration shall be deemed complete when the application has been received via fax or original copy. And fax copies have the same power as originals, except where specified otherwise. The executive of the application is deemed conclusive evidence of the applicant's agreement to pay the fees due to from that moment. The applicants non cancelable by Applicant who Acknowledges that NFE having incurred expenses as a result of the contract application are not required to refund any of the fees or payments agreed on page 1, for any reason what so ever and that include the advance payment except as outlined in the cancellation policy.

16. Payment Information. The remaining 80% or any remaining amount must be received no less than 60 days prior to the event. No surcharge is imposed by NEW-FIELDS for payments made using credit cards.

17. American Disabilities Act. Exhibitor acknowledges and agrees that, in connection with the Show, it will be a public accommodation as defined under Title III of the Americans with Disabilities Act ("ADA"). As a public accommodation, Exhibitor agrees that in connection with the Show, Exhibitor will: (i) provide, at its expense, any auxiliary aids and services as may be necessary to ensure effective communication with Exhibitor by attendees of the Show; (ii) assure, at its expense that displays posted at or on Exhibitor's booth(s) are accessible to individuals with disabilities; and (iii) not discriminate or retaliate against any individual in violation of the ADA. (Applicable to events held in the United States)

18. Badges. Exhibitors must, at all times including but not limited to set-up and break-down, wear a NEW-FIELDS exhibitor badge to enter the exhibition hall. PLEASE NOTE: Due to security regulations, Exhibitors may be asked to present photo ID to receive badges. All Exhibitors must identify all personnel who will be working in Exhibitors booth.